

Washington Park East Neighborhood Association

DATE: November 8, 2016

Board Meeting Minutes

**Board Members Present:**

Tim McHugh, Bill Tracy, Lance Musselman, Joanne Asher and Ryan Schulz

The Board meeting was brought order by Tim at 6:45 p.m. at St. John's

The minutes for the October 11, 2016 meeting were reviewed and accepted.

The Board, guests and speakers were introduced.

**Treasurer's Report:**

Bill Tracy presented the report on revenues and expenses for the past month. WPENA had a bank balance of \$8599.48 as of November 8, 2016. The report was accepted.

Bill also reported a problem with Pay Pal, which does not report the identity of the payer under certain circumstances, making it difficult to maintain a correct membership list. In addition, Bill asked the Board to consider a policy on reimbursement of expenses limiting them to 60 days; Joanne seconded; all approved. Bill will develop the policy and send it to the Board.

**Committee Reports:**

**Website:**

Tim and Susan are going to meet soon with David Kottcamp so he can show them how to access and maintain the website.

**Crime and Safety:**

Joanne Asher reported that the DPD is still not distributing crime reports at the CAB meetings. Joanne is waiting to see if they combine the two CAB meetings, after which she will contact the chief's office about the reports.

**Zoning:**

The Board discussed a proposal to change the way the zoning committee reviews variance requests. Biddie Labrot gave a short history of the current process, which

starts with receipt of the variance request for review from the Board of Adjustment. Biddie, as the Chair of the Zoning Committee, contacts the applicant and explains the process, after which the committee meets at the property and reviews the information with the applicant. The applicant is required to contact immediate neighbors and to post notice of the hearing in front of the property. Biddie prepares a letter to the BOA with copies to the WPENA Board and the applicant.

Up for discussion was whether the process should include the affected neighbors, either separately or at the committee meeting. Biddie told the Board that the neighbors are allowed to attend the BOA hearing and give them their feedback, as stated in the notice posted by the applicant. This, it was argued, does not give the committee immediate feedback and may result in misinformation, as resulted a few months before when an applicant and neighbor gave very different feedback to the Board. This point was echoed by a visitor, whose review included inaccuracies.

The Board reached consensus to post notices of variance requests on Next Door, which has approximately 2000 members in WPE alone, notifying the neighborhood of the request and urging them to contact the BOA or city councilman with concerns.

Following this discussion, the Board reviewed another variance request that had been investigated, involving a request to allow the owner to build an addition that would join the second story on the garage with the house. Since a study concluded that the addition would block the sunlight to one of the windows on the neighboring house, it was recommended that the owner get approval of the addition before proceeding.

#### Park/FANS:

Tim McHugh reported on the plans for the upcoming Great Candy Run in Wash Park. There will be several road closures at the south end of the park which will conflict with the Leaf Drop, which uses the parking lot of South High School. Expecting 6600 participants and 10,000 total attendees, the impact on the neighborhood could be considerable. Tim will contact Paul Kashmann.

#### Membership:

Susan Payne is no longer coordinating the membership efforts and will contact someone who indicated on the membership form that they were interested in helping with WPENA activities.

#### INC:

Tim McHugh and Susan will continue to attend INC meetings and report to the Board. INC is following the progress on the project to provide flood control, involving City Park and the golf course. Soil contamination problems are being investigated.

#### Old Business:

Neighborhood Survey. The Board decided to proceed with the neighborhood survey that was planned during the summer. The city's survey has begun and it does not contain the information sought by WPENA, so we will proceed with development. Bill Tracy and Lance Musselman will coordinate this.

Happy Hour. Lance will get sponsors and include promotions for this along with business memberships, and Tim will contact local businesses to host the events. The Board discussed setting regular times for happy hours, such as the third Thursdays of the selected months.

Reusable Signs. It was decided to proceed with the purchase of several signs for announcing meetings and events. Lance proposed a budget of \$150 for signs; Bill seconded and all approved.

#### New Business:

Curb Ramps: Meetings will be held for input on the city's plans to install 1500 curb ramps annually.

Annual Report. The annual report to the State of Colorado, required by all nonprofit organizations, has been submitted.

GO Bond Kickoff. A series of meetings beginning November 15<sup>th</sup> and ending December 8<sup>th</sup> will allow feedback from the public about short and long term infrastructure needs.

#### Speakers for future WPENA meetings have been lined up:

December: No Meeting.

January: Beth Vogdsang from O.V. Consulting..

Not yet scheduled: Jessica Jones, COPIRG. Speaker on Japanese Beetles.

There being no more business, the meeting was adjourned at 8:25 by Tim McHugh.

Lance Musselman

Secretary

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